

FOR GROUP LEADERS

How to use this January Action Sheet

Fantastic! That's how it feels to be working in a fresh new year with a climate-friendly President and cabinet, many allies in Congress and a popular, fast, effective and bipartisan climate solution in hand.

This month's **Use a new technique and a new tool to get more done!** action is aimed at starting the year with a bang. Prioritize and find a leader for the projects in the Chapter Action Plan that you created last month with your chapter's steering committee or your whole group. Then try out a new tool and a new technique. Continue to expose more volunteers to the benefits of entering their own actions into, and watching chapter progress in, the new Action Tracker tool. Ask someone in your chapter who has discovered how good the Action Tracker is to lead this part (they could also show off the "[Accomplishment Badges](#)" they've earned by going to their CCL Community profile page). Also plan to try hosting a Zoom coworking party with the goal of increasing your chapter's capacity for 2021 action.

This month's **Sharpen your MOC strategy and get ready for March lobbying** action asks you and your liaison to start thinking about your March online lobby meetings and what you need to start or make progress on during your monthly virtual gathering. Who will set the appointment? Is there a community leader who is a trusted messenger to your member of Congress who would be an asset on a lobby team and who will agree to rehearse the lobby meeting in advance? Our goal is for our **March 22-26 lobby week** to start building a relationship with new members of Congress and to make progress on winning over all the others. We hope the Energy Innovation Act will be reintroduced by then. If the Liaison is in your chapter, perhaps ask them to lead this action.

Please emphasize to your Liaisons/appointment setters the importance of clicking the link in the email they will receive from Amy on Feb 2nd! It will enable them to use the Appointment Setting Log that importantly shows CCL Staff where we are and aren't making progress. Appointment setters will also be invited to attend Liaison support calls for training. For more info see this [Using the Appointment Setting log](#) resource.

Before your online gathering, ask a volunteer to be ready to read out loud the Talking Points and supporting points on **Climate Policy and Urgency** and then describe the points in their own words. Practicing this exercise will help volunteers be ready to rattle off carbon pricing benefits vs. regulations.

A sample meeting agenda (suggested time is 45-80 minutes)

1. Invite a few people to talk about what they're looking forward to in 2021 - *5-10 minutes*
2. Invite volunteers to share an action they have taken since the last meeting - *5-10 minutes*
3. If attendees have seen Dr. Noah Kaufman's presentation, invite them to share something they learned or are thinking about after hearing him speak. If you have a big group, use breakout rooms - *5-10 mins*
4. Do the two actions and the bonus action in the Action Sheet - *5-10 minutes each*
5. Do the Talking Points Exercise in the Action Sheet, either in breakout rooms or as a group - *10 minutes*
6. End with each person stating what action they will take in the next month - *5-10 minutes*